

DIGITAL INITIATIVES SUBCOMMITTEE

Charge

The Digital Initiatives Subcommittee will serve as an instrument of the CSUL Technology Advisory Group for the purpose of providing input regarding all aspects of digital collection building.

Mission & Procedures

The Digital Initiatives Subcommittee of the Technology Advisory Group has two functions.

First, the subcommittee acts in both a formal and informal advisory capacity to FCLA and the Technology Advisory Group for near- and long-term planning, prioritization, and implementation issues related to the Publication of Library, Archival and Museum Materials (PALMM) program and centrally-hosted PALMM collections. This includes all systems which support PALMM and its contributors, especially the Florida Digital Archive and any other systems required for the archival and preservation components of a digital collection.

Second, the subcommittee serves as an open forum for sharing information and ideas related to State University Libraries' collaborative digital library initiatives. Topics may include, but are not limited to, technical aspects of digital capture and conversion of printed, photographic, audio and video materials and realia; design and implementation of systems for electronic publishing and institutional repositories; metadata creation and harvesting; preservation of both institutionally digitized and born-digital resources; new collections, projects and/or grant proposals; opportunities for collaboration and related topics.

The subcommittee sends any formal recommendations to the SUL Directors via the Technology Advisory Group.

Composition & Meetings

The subcommittee consists of individuals involved or interested in digital library initiatives. Any SUL library that wishes to participate on an official basis is asked to designate a single representative. FCLA serves in a non-voting, staff capacity.

The subcommittee chooses its own chair and chair-elect, which serve one-year terms, the chair-elect succeeding the chair. The subcommittee meets by conference call monthly and has the use of the listserv, SUSDIGIT-L and a subcommittee wiki. The subcommittee may request in-person meetings and/or workshops in response to specific needs.