

Statewide Storage Task Force Agenda
June 9, 2008: 10:00 am – 11:30 am

- I. Review of minutes
- II. Updates
- III. Discussion of ILL and the facility
Special Guest—Michelle Foss, Chair, ILL Subcommittee
 - a. Current recommendations:
 - i. Periodical use is allowed, with the following limitations: a) bound journal will be loaned only if document delivery is not available; b) document delivery will be utilized following ALA ILL guidelines; and c) limited onsite use for most materials.
 - ii. Items are loaned to the individual library and that library has responsibility for the item, notices, fines, etc. Monographs will be loaned for two months and journals will be loaned for two weeks. Items not picked up by patrons within one week after arrival at the borrowing library will be returned to the storage facility.
 - b. Survey responses regarding ILL

Standard Retrieval request received and sends item to Home institution where they process	38%
Processes ILL request and sends to requestor	12%
Processes and Receives requests as a fully functional ILL Unit	38%
Processes and Receives and Loans all materials to any requestor	25%
 - c. Quick review of possible FCLA models
 - d. Impact on ILL/Discussion
 - e. Request recommendations from broader ILL Subcommittee?
- IV. Gov Docs update
 - a. Email to Gov Docs coordinators at the SULs soliciting input
 - b. Gov Docs meeting at UF, August 11, 2008
- V. Possible electronic survey (?) to determine fee policy at other institutions
 - a. See rough draft—"ILL_fees survey" on Google Docs
- VI. Revisions to policies matrix?
 - a. Point 8 amended based on last discussion
 - b. Other revisions?
- VII. Wrap-up, scheduling
 - a. Next meeting: June 23rd