

Public Services Planning Committee Meeting
Monday, October 29, 2007
2:00-3:30pm

Call in number: 850-645-6338 or SunCom 216-2255

Minutes

Becca Bichel, FSU
Barbara Stites, FGCU
Joyce Ingram, FAMU
Phyllis Ruscella, USF
Jean Phillips, FCLA
Michele Newberry , FCLA
Kristine Shrauger , UCF – ILL Subcommittee
Meg Sharf, UCF
Valerie Boulos (for Sherry Carrillo),
FIU Lori Driscoll, UF – Circulation Subcommittee
Marin Dell, FSU Law
Mary Edwards, UHFSC
Dawn Smith, FAU

1. Volunteer to take notes – Barbara Stites
2. Additions to the agenda - none
3. Approval of the minutes - September 9, 2007 Minutes approved with changes.
4. Subcommittee reports
 - a. Circulation Services – Lori Driscoll reported that their latest meeting focused on self-check machines and the purchase proposal from 3M; the contract (for 10 units) will be valid in the next budget year; Both FCLA and UF have committed to purchasing 1 each; there are no commitments from other SUS yet but USF and FSU are planning to use FCLA funds to purchase at least one and possibly more.
 - b. Interlibrary Loan – met on Friday, October 26, 2007 and discussed the implications of blocking ILL privileges for a delinquent account (even if settled). There is a Florida statute that has been interpreted to mean that libraries cannot do business with other libraries in this situation; in fact libraries may not engage in interlibrary loan with the entity for 5 years even if the account has been settled. The second discussion of the group related to the status of unmediated borrowing – the task force has not met since August and the Resource Sharing Conference at UCF in December.
 - c. Information Literacy – Becca Bichel will send an email and copy PSPC today telling the Information Literacy group that she will be hosting a conference call for the IL group.

- d. OPAC - There have been two conference calls for planning of the OPAC Visioning Summit at UCF in January, 2008. There will be approximately 50 seats available for the facilitated Summit and attendees will be expected to pre-read material on the future of the OPAC. The Summit is not attaching itself to any specific product but will focus on what we will want in the future. There was discussion about having a registration charge for the summit. The Usability Taskforce is working on getting IRB permission to test a number of functions including the browse feature. The list of "things to do" for Endecca is getting smaller but there are still larger issues which need to be resolved like whether or not to have a browse function. The truncation feature would be difficult to implement and the data tells us that only 1/10th of 1% of searches involve truncation.
5. FCLA Update – Michele Newberry reported that upgrades are complete and they are beginning to look at what new features could be implemented.
 6. Action Plans – Becca Bichel reported CSUL has directed each of the CSUL committees to adopt action plans; PSPC will begin work on the PSPC Action Plan at their November 26 meeting. We may need to use our F2F meeting, too. Members of PSPC agreed to read the CSUL Vision Statement closely and begin to locate where services fit in and to think about methods of assessment for each action and what resources would be needed. This work is directly tied to CSUL’s development of the SUS Strategic Plan so it was suggested that we all speak with our Directors about it to identify the level of specificity and for additional directions.
 7. PSPC Face-to-face meeting: Planning
 - a. PSPC discussed agenda options for the December 7, 2007 F2F meeting and Becca Bichel suggested inviting Crit Stuart (ARL Program Director for Research, Teaching, and Learning) to facilitate the F2F meeting. The group asked Becca to explore and report back to PSPC about possibilities. Topics discussed included:
 - i. Renovations to Public Service Spaces (for faculty and graduate students)
 - ii. User Needs: How are faculty and graduate students’ needs different from the needs of undergraduates?
 - iii. Virtual Reference via Smart Phones
 - iv. Government Documents Collaborative project recommendation to CPC.
 8. PSPC’s next phone conference call meeting: Monday, Nov 26th from 2:00-3:30; plans for the F2F are in process for December 7, 2007.

Announcements:

William Garrison (currently Associate Dean of Libraries at Syracuse University) has been named the Dean of USF Libraries and will begin February 4, 2008. USF Provost is leaving December 2, 2007 to be the Chancellor of the University of Houston.

FIU’s new Director for College of Medicine, David Girard, began October 16, 2007.

UF Shelly Arlen (Chair of Collection Management) is Interim for Carol Turner; Interviews are being finished for the Director of the Medical Library.

The FSU Law Library's plans to acquire the 1st DCA Building have not been cancelled.

FSU is continuing the search for a new Associate Director for Technology; Amy Weiss arrives at FSU on November 2nd to assume her role as Cataloging Coordinator and Acting AD for Technical Services; FSU Provost has committed \$2 million to renovate the Strozier Library 1st floor for a learning commons, this is in addition to the funds for the ground floor renovation for a faculty and graduate research center.

Geraldine Collins will become FGCU's Head of Reference on December 3, 2007; she is currently the Head of Customer Services. Stites will supervise Customer Services. A new position, Public Services Librarian, is being recruited.

FAU reference science librarian interviews are being held this week.

Adjourned at 3:30 PM.

Barbara J. Stites
Florida Gulf Coast University